

Information Document Dispatch and Directive Records ID # 2012-010 (R)



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1 Purpose

This information document supports the following sections of the ISO rules:

- (a) Section 201.7 *Dispatches*;
- (b) Section 203.2 *Issuing Dispatches for Energy*;
- (c) Section 204.2 *Issuing Dispatches for Dispatch Down Service*;
- (d) Section 205.8 *Transmission Must Run*; and
- (e) Section 301.2 *Directives for the Reliable Operations of the Interconnected Electric System*.

The purpose of this information document is to provide background material regarding the AESO's retention policy for dispatch and directive records. This information document is likely of most interest to pool participants who receive dispatches and directives.

2 Dispatch and Directive Records

The AESO retains an electronic record of all Automated Dispatch and Messaging System dispatches, directives and responses suitable for audit purposes. In the case of voice dispatches, the AESO records all voice conversations that occur on the communication systems.

The AESO keeps dispatch and directive records for no less than forty-five (45) days, and may use them to assess compliance.

3 Requests for Records

Although the AESO expects that pool participants keep their own records of dispatches and directives, pool participants may request to review a record of a dispatch or directive. Pool participants must make such request in writing to info@aesO.ca. The AESO requires the request to contain the following in order to provide correct records to the pool participant:

- (a) the pool asset or pool assets affected; and
- (b) the approximate date and time of the dispatch or directive which is to be reviewed.

Because of the AESO's policy for retaining these records, the AESO must receive a request for records no more than forty-five (45) days from the date of the dispatch or directive.

If a pool participant requests to review a voice dispatch or directive, the AESO copies the pertinent portions of the voice record and sends them to the requesting pool participant.

The AESO retains voice records that have been requested until any disputes arising from that dispatch or directive have been resolved.

Revision History

Version	Effective Date	Description of Changes
1.0	2013-01-08	Initial Release