

December 15, 2017

Dear Stakeholders

Re: **Stakeholder Notification Abbreviated BRP- 2018 General & Administrative Budget Amendment**

The AESO invites stakeholders and other interested parties to participate in a separate abbreviated Budget Review Process (“BRP”) regarding a proposed amendment to the AESO’s 2018 approved General & Administrative Budget.

In June 2017, in AESO Board Decision 2017-2018-BRP-01 (“Board Decision”), the AESO Board approved the AESO’s 2017-2018 Business Plan and Budget Proposal (“Business Plan”). The Business Plan included the AESO’s 2017 and 2018 business initiatives and related budgets for general & administrative, interest costs, amortization, capital and 2018 other industry costs, as well as the 2018 forecasts for transmission line losses and ancillary services costs.

AESO Management has determined that an amendment to the 2018 general & administrative budget is required. The AESO is committed to follow its established BRP process to consult with Stakeholders as required. The consultation process can either be written or verbal. A verbal process would include the addition of a meeting with Stakeholders and AESO Management, tentatively scheduled for **Friday, January 12, 2018**, at the *AESO’s Main Board Room located on the 25th floor of Calgary Place at 330 – 5th Avenue SW, from 1:30-3:00 pm.*

Stakeholders and other interested parties are requested to confirm their participation in this abbreviated BRP and attendance at the above mentioned meeting to karen.campbell@aeso.ca or 403.539.2590, no later than end of day Wednesday, December 20th, 2017. AESO Management will consider the responses and assess if it will proceed with a written or verbal consultation process as it relates to the budget amendment.

Please feel free to contact me with any questions or additional information requirements.

Yours truly,

Karen Campbell
Manager, Business Planning and Financial Settlement

cc: Todd Fior, VP Finance