

Energy Trading System User Access Request



*****PLEASE READ CAREFULLY BEFORE COMPLETING THIS FORM*****

By completing this form and submitting it to the AESO, you acknowledge that you may be authorizing a third party to have access to your confidential records, as record is defined in the *Fair, Efficient and Open Competition Regulation*, AR 159/2009 (FEOC Regulation). This is a reminder that if you, or the third party who has been granted access to your confidential records, share such confidential records in contravention of the FEOC Regulation, the matter is likely to be investigated by the Market Surveillance Administrator, which could result in an investigation and/or hearing relating to the restricted sharing of confidential records.

Step 1

Fill in the information below, indicating requested access by placing an 'X' in the appropriate boxes. This form must be submitted to cert.admin@aeso.ca by the Corporate Contact listed on the [Participant list](#).

Certificate Information

Certificate name: _____

Requestor name: _____

Email address: _____

Participant Information

Pool Participant name: _____

Pool Participant ID: _____

Authorized by (participant corporate contact): _____

User access level required

Submission information View Modify

Net Settlement Instructions (NSI) View Modify

Reports View

Submission information – includes price/quantity pairs, restatements, and offer-related information.

Net Settlement Instructions (NSI) – includes expired, cancelled, active, and pending NSIs.

Reports – includes participant-specific reports (ex: settlement reports).

Step 2

Once this application has been submitted by the Corporate Contact and approved by the AESO, complete Step 2 of the application process, the online enrollment, by visiting:

<https://pki.symauth.com/certificate-service?ac=790858&pf=2.16.840.1.113733.1.16.1.2.3.1.1.256001160>.

Be sure to use the exact same certificate information in the online enrollment as you used in Step 1 above. Complete online enrollment instructions are found in the ETS Digital Certificate Application Procedure guide found here: www.aeso.ca > Market > Energy Trading System tools.